

Santa Cruz Zen Center – Board of Trustees

Meeting Topic	SCZC Board of Trustees Meeting
Date:	Tuesday, October 27, 2015
Time:	6:35 pm – 8:30 pm
Location:	Zendo

Invitees/Attendees

Name	Role	Name	Role
Edie Brown	President	Neti Parekh	Member-at-large
Rev. Dana Takagi	Vice-President	Sally Aguirre	Member-at-large
Liz Milazzo	Secretary	Laurie McCann	Member-at-large
Michael Bashista	Treasurer	Rev. Gene Bush	Practice Leader
Chris Davidson	Member-at-large	Rev. Kokyo Henkel	Head Teacher
Mary Knudtson	Member-at-large	Rev. Patrick Teverbaugh	Practice Leader

BOLD – Attended Meeting

FA=for action FYI= for your information FD-For Discussion

	Agenda	Lead
	Intention	
	Community Comments – Questions raised by a BOT member re the purpose and scope of board sub-committees. Topic will be added to an upcoming Board agenda.	
FYI	<p>Treasurer’s Report</p> <ul style="list-style-type: none"> With turnover in both 119A & B this year, we had a lot of expenses in property maintenance: carpet cleaning, new door, repairs to front porch (repairs to front porch, siding and painting of 119a were on the reserve study for 2014 and 2015). Going forward, it would be recommended to spend anticipated large expense items out of the reserve account, rather than out of operating. This would more accurately reflect the benefit/function of having created a property reserve study for the purpose of scheduling major repairs and big-ticket expenses to maintain property. YTD 2015: we’ve received 56% of anticipated income with less rental income from 119A, 119B and 113, and spent 85% of anticipated expenses. We’re currently showing “net profit” of \$12,000 for this year. This amount will go up as Nov. & Dec. rent amounts are deposited, with sesshin income, annual appeal, etc. 	Michael
FYI	<p>Board/Property Liaison Report – update</p> <ul style="list-style-type: none"> Good news, Neti and her son have moved into 119A. Patrick recently completed our annual self-inspection of ZC rental properties and filed it with the City. Michael: we received annual property tax bill: only \$204. With Neti renting 119a, it is anticipated that ZC will maintain the property tax exemption; rental agreement includes sharing space and assuming responsibilities. Edie to prepare letter to County Assessor’s office when tax renewal form is sent to ZC. 	Patrick
FYI	<p>Practice Committee – Update</p> <ul style="list-style-type: none"> Practice leaders decided on theme of <i>devotion</i> for 2016. We might see a workshop on making a home altar. Neti and Shoho have talked about building a shrine for one of the garden Buddha’s. 	Practice Leaders